

CHECKLIST

Financial Planning Meeting Preparation

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Meeting Preparation



CONTACT INFORMATION	C	0	N	T	Α	C	Т			V	F	0	R	M	F	٨.	Т		0	N	ı
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Primary Email Address:

Primary Phone Number:
Preferred Method of Contact:
Date of Birth:
PERSONAL INTERESTS/HOBBIES
Ex. family, travel, work, charitable giving, friends, sports, art, etc.
FINANCIAL VALUES
The importance of money to you. Ex. family, financial security to comfortably support lifestyle/independence/freedom.
GOALS
 What are your financial goals? Some examples provided below. Short Term (0-18 mo) Intermediate (18 mo - 4 yrs) Long Term (4+ yrs) Examples of goals: retirement, children's education, new car, emergency fund, other taxable investments?

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STATEMENTS
Please gather the following statements (if applicable). W2/1099 or income information/tax returns Loans, mortgages or other debt infomation (recent cc statements, student loans) Investment accounts (retirement, investments, etc.) Bank accounts Insurance policies
MONTHLY LIVING EXPENSES
Give as much detail as possible.
OTHER EXPENSES
Ex. vacation, house renovation, big purchases coming up, etc.
ADDITIONAL INFORMATION
Please provide contact information for the following (if applicable).
Attorney/Estate Planning Attorney:
Accountant:
Insurance Professional:
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